

ROTARY CLUB OF WELLINGTON

FURTHER EDUCATION AWARD

INTRODUCTION

The award will be known as the 'Rotary Club of Wellington Further Education Award'.

The object of the scheme is to provide an award for young people who:

- are entering or are in the first year of Higher Education; or
- seek to enhance their personal development or skills before entering their chosen career.

In both cases this may also have the effect of enhancing their chances of acceptance.

The Award will be conferred annually, provided that there is at least one applicant who fulfils the conditions of the award, and who can satisfy the Awards Committee that the grant will aid the completion of their studies or their progression on their chosen career path. Any Award, or part thereof, not allocated will not be carried forward to a future year, unless approved by the Council of the Rotary Club of Wellington. A successful candidate may elect not to draw down on the Award for up to one year from the date that the award was made.

The Council of the Rotary Club of Wellington will review and approve the Award scheme annually. Any changes to the conditions of the offer of this Award or the conditions of application for the Award should be made in the first instance by the Youth Services' Committee and will be subject to ratification by the Council of the Rotary Club of Wellington.

ELIGIBILITY

Applications will be considered from students who are completing or have completed their sixth form studies at New College, Wellington. Alternatively, applications may be considered from students resident in Wellington who are completing their education elsewhere. In such a case acceptance of the application is at the discretion of the Club Council.

It is anticipated that application will be made either during the applicant's final year of Level 3 studies (A-level, National Diploma, *etc.*), or during the year following completion of their Level 3 studies.

Applicants can only make one application in any given year, and the Further Education Award will be valid for one year from the date it was granted.

Applicants may be required to attend an interview with members of the Awarding Body. Whilst every endeavour will be made to accommodate individual schedules, the date and time of the interviews will be chosen by the Awarding Body.

PURPOSE OF THE FURTHER EDUCATION AWARD

The purpose of the award will be to satisfy at least one of:

- facilitate or enhance their studies in Higher Education;
- enhance their personal development or skills before entering their chosen career;
- enhance their chances of acceptance in their chosen career or in gaining selection for Higher Education.

Applicants should note that the Further Education Award is *not* intended to cover the cost of course books or of any other routine course material.

VALUE OF THE AWARD

Up to £1200.00 in a single payment or in staged payments, depending on need and relevant circumstances as decided by the Youth Services' Committee.

The Award may be awarded to one individual, or the total sum may be divided between two or more applicants. The amounts given would not, necessarily, be of equal value.

AWARDING BODY

Applications will be considered by a sub-committee comprised of:

- the President of the Rotary Club of Wellington, or his nominee;
- the Chairman of the Youth Services' Committee;
- one other member of the Youth Services' Committee.

If it is needed, the President will have a casting vote.

TIMETABLE

The following procedure is to be followed:

- January: The Club provides details of the Further Education Award to relevant establishments and invites applications from appropriate students.
- 31st March: Deadline for the receipt of letters of application for the Award.
- 21st April: Issue of notifications for interview and individual notifications to unsuccessful applicants.
- By mid-May: Interviews to have been carried out and the award(s) made. Exceptionally, the Awarding Body may decide to make no award.
- Successful candidates will be expected to keep in touch with The Rotary Club of Wellington to report how the planned action is progressing.

APPLICATION DETAILS

By 31st March in their qualifying year, applicants must apply by letter, which should be sent, by Recorded Delivery, to the Youth Services' Chairman of the Rotary Club of Wellington (full details will be provided on the invitation to apply that will be sent to their college). Applicants should include the following information:

- Name, date of birth and e-mail & postal addresses for correspondence.
- College of Sixth Form Study and either actual or proposed date of leaving.
- Brief details of their academic progress and school achievement to date. Reference may be made to the appropriate school/college to augment this information. To this end, a form will be provided for the applicant to complete which authorises the Youth Services' Committee Chairman to approach the school/college to seek confirmation or further details relating to information provided in the open letter of application.
- Their anticipated course of study, including details of applications made which have resulted in conditional offers that have been accepted, *OR* their chosen career path, if they are not proceeding to Higher Education, with details of the anticipated training required.
- Any relevant personal details (financial need, *etc.*).
- An indication of how they wish to spend the Award and how this will enhance/facilitate their studies or aid their personal development.
- An indication of when they would need the money.
- How they will demonstrate to the club that the money has, in fact, been used for that purpose.
- Confirmation that no other grant has been sought, applied for, or received in respect of the same purpose(s) as this Award.
- If the applicant is under 18 at the time of application, the application must be countersigned by a parent/guardian.

CONSIDERATION OF APPLICATIONS

By 21st April and after careful consideration:

- A short list of candidates to be interviewed will be prepared and invitations issued to attend for interview.
- Those applications which have not been successful at this stage will be notified by the Youth Services' Committee chairman on behalf of the Awarding Body.

The Awarding Body will make the award by mid-May.

- Those applications which have not been successful at this stage will be notified by the Youth Services' Committee chairman on behalf of the Awarding Body.
- The successful candidate(s) will be notified by the President of the Rotary Club of Wellington.

As the award is within the gift of the President of the Rotary Club of Wellington through the Awards Body, there is no appeal procedure and the decision of the Awarding Body is final.

FUTURE COMMITMENTS

The successful applicant(s) will be invited to address a meeting of the Rotary Club of Wellington to explain how the award enhanced/facilitated their studies.

The date for this is to be agreed between the club and the successful applicant(s), but it must be within 1 year from the date that the award was made.